

Governors State University

Civil Service Senate Minutes

Wednesday, March 9, 2016 11:00 a.m. – Room D1496

	Present	Excused	Absent		Present	Excused	Absent
Paula Cosenza (2016)	X			Shaniqua Jones (2017)	X		
Candace Dade (2016)	X			Sheryl Jones-Harper (2016)	X		
Dennis Dent (2016)			X	Sandi Kawanna (2016)	X		
Melody Easterling (2017)			X	Audrey McIntyre (2016)		X	
Dorothea Franklin (2016)	X			Susie Morris (2017)			X
Kathleen Frossard-Fisher (2017)	X			Eric Nicholson(2016)	X		
LaSheena Fuller (2016)	X			Gina Ragland (2016)	X		
Joyce Giroux (2016)	X			Raquel Rios-Aguirre (2016)	X		
Adrienne Gray (2017)	X			Deb Sbalchiero (2017)			X
Melissa Hill (2017)			X	Karen Sinwelski (2017)	X		
Lynette Johnson (2017)	X			Sabrina Slocum (2017)	X		
Senator Opening				Merri Wilkerson (2017)		X	

Guests: Carla Johnson, Advisor-CoE, Joyce Coleman, Associate V.P.-Human Resources, Sandra Alvarado, Director-Human Resources

Meeting Opened at: 11:11am, by president Sheryl Jones Harper. Roll call was taken by Joyce Giroux.

Approval of Minutes: All present senators reviewed the minutes, a motion was made to approve: Raquel Rios Aguirre, 2nd motion: Katie Frossard Fisher. All voted in favor by voice vote, the February 2016 minutes were approved.

Announcement of an Upcoming Event: Carla Johnson announced that a group from GSU will be attending a rally on Friday evening, March 11, 2016 in downtown Chicago. The rally will be located in front of the Palmer House, where Governor Rauner will be holding a political fund raiser. GSU members and employees from other local universities will be gathering there to send a message to the governor

that the state universities need funding so students can continue their education. Anyone wishing to attend should contact Carla Johnson at ext. 3989.

Guest Speakers: Joyce Coleman and Sandra Alvarado: Joyce reported that an updated seniority list by job classification will be available to all civil service members soon. Sandra explained the 5 levels of disciplinary action for civil service members, which is posted on the portal under Human Resources. Ms. Coleman mentioned that the current objectives of the Illinois State Civil Service Board for FY16 and FY17 are to review classification plans. The merit board usually audits each university's civil service records and actions every 2 years, but has requested to change the audit to every 3 years. Emergency furloughs and layoffs have been approved by the civil service merit board as of March 1, 2016. The merit board is also reviewing the discharge process, hiring process and bumping process for civil service employees.

Committee Reports:

1. **Governance Committee—Eric Nicholson** Eric mentioned that the people who volunteered to be on the election committee should contact him immediately; CSS is behind on our election preparations. At our February meeting, Melody Easterling said she could possibly chair the committee.
2. **Correspondence Committee—LaSheena Fuller** An email blast was sent out to all civil service employees to wear their Civil Service Rocks t-shirts to the March 7th "Save Our Education" rally.
3. **Financial Committee—Gina Ragland** Gina reported that the civil service has \$13,000 remaining in our 31-000000 account. We have nothing in the 10-account, since we have not received a budget from the state.
4. **Affairs Committee—Gina Ragland/LaSheena Fuller** Gina presented a few fund raising ideas such as World's Finest Chocolates and selling Carson's Days coupon books in November. Sheryl suggested a cake auction in May for Mother's Day. (similar to our pie auction) Our Spring Open Market Fair will be on April 21, 2016.
5. **Educational Assistance Award Committee—Lynn Clayton** Lynn was not present, but two award recipients were selected, Lydia Aguirre and Lauren Peterson.
6. **EAC Committee Report—Ann Jaso, GSU Representative** Ann mentioned that the next EAC Meeting would be April 16 & 17. A copy of her report from the last meeting was distributed.
7. **EOM Committee Report—Raquel Rios Aguirre** The EOM committee has evaluated applicants for February and March and we should be receiving an announcement from HR soon as to those winners.
8. **CSS President's report—Sheryl Jones Harper** Sheryl mentioned that she would like to meet with the members of the Educational Assistance Award committee and review the criteria and possibly update the criteria. The selection process for award winners needs to be fair and equitable.

A motion was made by Sandy Kawanna to adjourn the meeting. The motion was 2nd by Katie Frossard Fisher. All voted in favor by voice vote, the meeting adjourned at 12:10pm